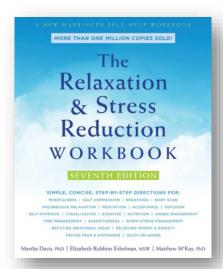
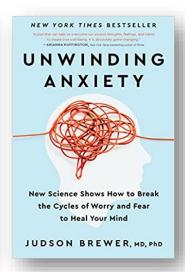
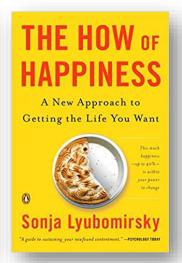
# Reducing Stress & Anxiety TOOLS

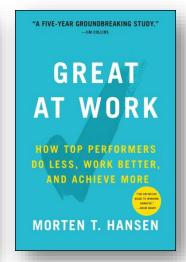
Carter Cast
Clinical Professor of Strategy
Kellogg School of Management
January 20, 2023

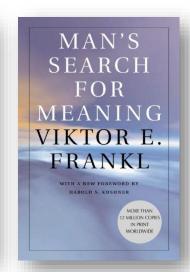
#### **Book recommendations**

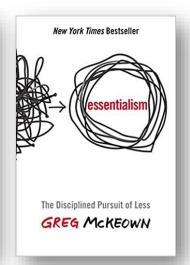


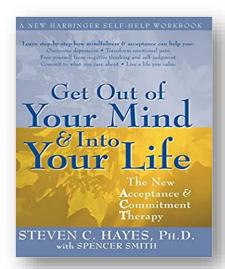


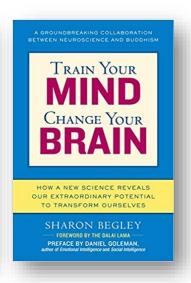


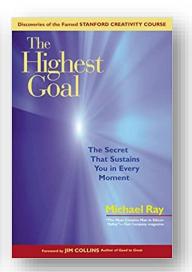


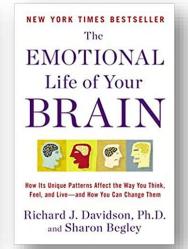


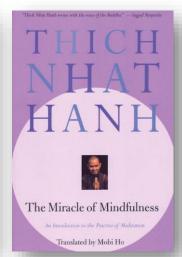


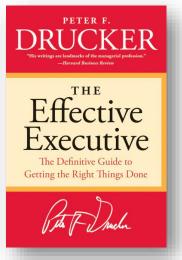




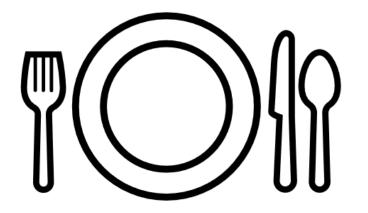


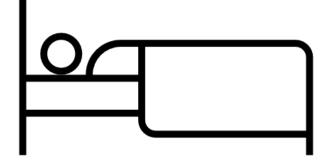






# Sleep, Eat, Exercise Tools













## Tips to sleep better

- Try to stick to a sleep schedule.
- Increase your daytime bright light exposure.
- Pay attention to what you eat and drink.
- Create the right environment.
- Limit daytime napping.
- Exercise regularly.
- Consider a melatonin supplement.
- Get a comfortable bed and pillow.
- Take a bath or shower before bed.
- Try to resolve your worries before bedtime.

#### Fitbit Charge 4 Fitness and Sleep Tracker – Best Overall



#### **Key Features**

- Heart rate tracker
- Syncs with smartphones over Bluetooth
- Skin temperature tracker through Fitbit app
- 7-days battery backup time

#### Wellue O2Ring Wearable Sleep Tracker

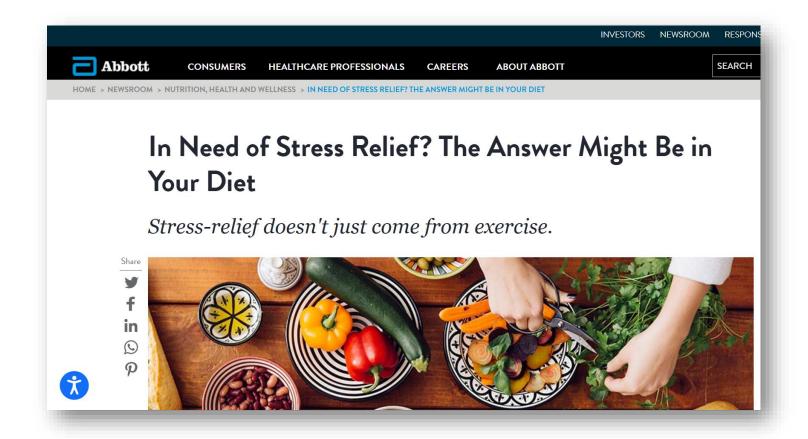


#### **Key Features**

- Automatically syncs data over Bluetooth
- Comfortable silicone design
- Monitors oxygen levels, heart rate, and sleep patterns

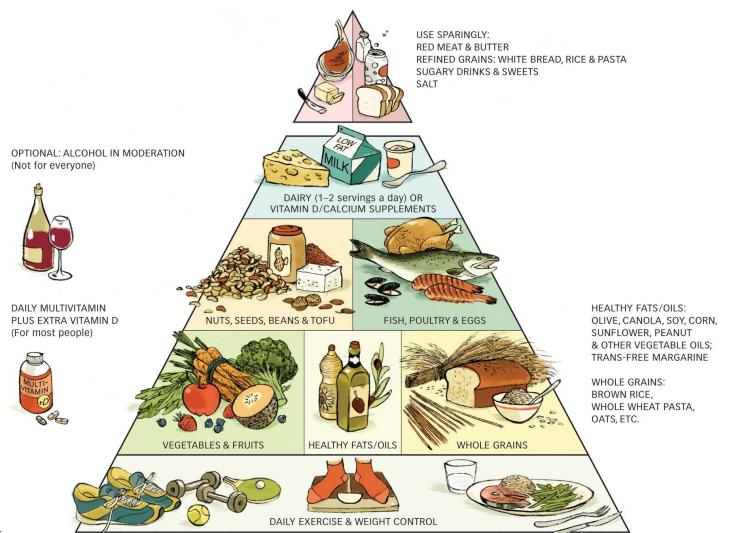
#### **Two Sleep Tracking Favorites**

# Diet can also play a role in stress reduction



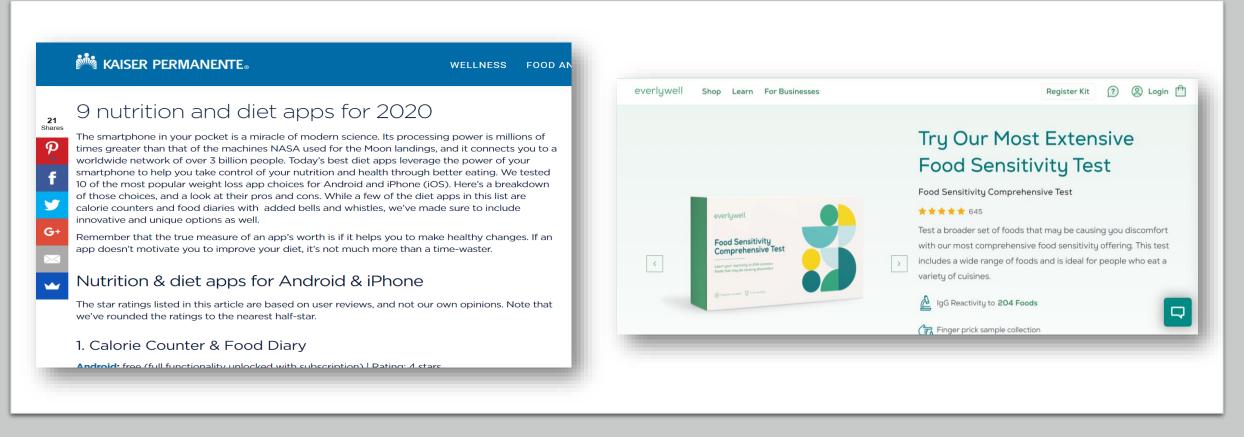
#### THE HEALTHY EATING PYRAMID

Department of Nutrition, Harvard School of Public Health





#### A Few Tech **Solutions** to Aid Healthy Eating

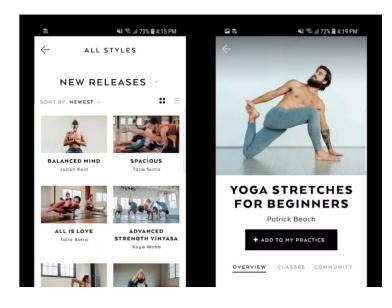


# **Exercise**

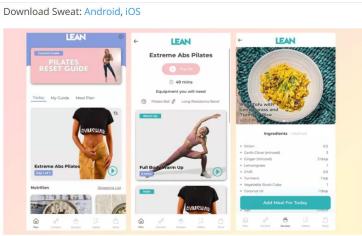


"Among those who exercise, the number of poor mental health days\* dropped by more than 40 percent."

Centr Whoop Sweat







# Some Highly Rated **Fitness** Solutions

# Values



# <u>Values</u> Assessment

#### **List of 230 Personal Core Values**

Acceptance	Courage	Genius	Optimism	Smart
Accomplishment	Courtesy	Giving	Order	Solitude
Accountability	Creation	Goodness	Organization	Spirit
Accuracy	Creativity	Grace	Originality	Spiritualit
Achievement	Credibility	Gratitude	Passion	Spontane
Adaptability	Curiosity	Greatness	Patience	Stability
Alertness	Decisive	Growth	Peace	Status
Altruism	Decisiveness	Happiness	Performance	Stewardsh
Ambition	Dedication	Hard work	Persistence	Strength
Amusement	Dependability	Harmony	Playfulness	Structure
Assertiveness	Determination	Health	Poise	Success
Attentive	Development	Honesty	Potential	Support
Awareness	Devotion	Honor	Power	Surprise
Balance	Dignity	Норе	Present	Sustainab
Beauty	Discipline	Humility	Productivity	Talent
Boldness	Discovery	Imagination	Professionalism	Teamwork
Bravery	Drive	Improvement	Prosperity	Temperan
Brilliance	Effectiveness	Independence	Purpose	Thankful
Calm	Efficiency	Individuality	Quality	Thorough
Candor	Empathy	Innovation	Realistic	Thoughtfu
Capable	Empower	Inquisitive	Reason	Timelines
Careful	Endurance	Insightful	Recognition	Tolerance
Certainty	Energy	Inspiring	Recreation	Toughnes
Challenge	Enjoyment	Integrity	Reflective	Traditiona
Charity	Enthusiasm	Intelligence	Respect	Tranquility
Cleanliness	Equality	Intensity	Responsibility	Transpare
Clear	Ethical	Intuitive	Restraint	Trust
Clever	Excellence	Irreverent	Results-oriented	Trustwort
Comfort	Experience	Joy	Reverence	Truth
Commitment	Exploration	Justice	Rigor	Understar
Common sense	Expressive	Kindness	Risk	Uniquene
Communication	Fairness	Knowledge	Satisfaction	Unity
Community	Family	Lawful	Security	Valor
Compassion	Famous	Leadership	Self-reliance	Victory
Competence	Fearless	Learning	Selfless	Vigor
Concentration	Feelings	Liberty	Sensitivity	Vision
Confidence	Ferocious	Logic	Serenity	Vitality
Connection	Fidelity	Love	Service	Wealth
Consciousness	Focus	Loyalty	Sharing	Welcomin
Consistency	Foresight	Mastery	Significance	Winning
Contentment	Fortitude	Maturity	Silence	Wisdom
Contribution	Freedom	Meaning	Simplicity	Wonder
Control	Friendship	Moderation	Sincerity	
Conviction	Fun	Motivation	Skill	
Cooperation	Generosity	Openness	Skillfulness	

#### **Exercise**:

Take the 5-10 words that represent your **values** and turn them into sentences.



E.G. 'Family'

I value my family and I will

I value my family and I will be home for dinner at least five nights/week.

# CBT (Cognitive Behavioral Therapy)

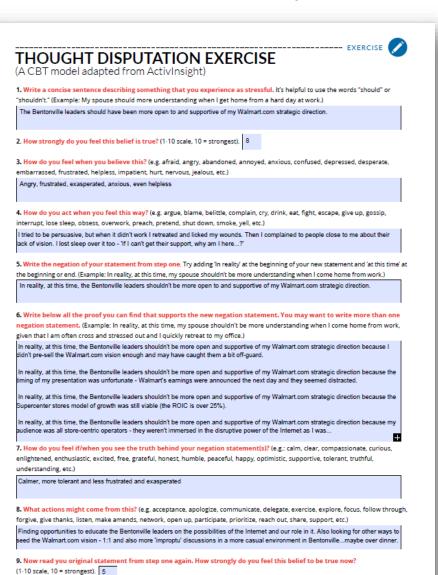


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# CBT Worksheet

#### THOUGHT DISPUTATION EXERCISE (A CBT model adapted from ActivInsight) 1. Write a concise sentence describing something that you experience as stressful. It's helpful to use the words "should" or "shouldn't." (Example: My spouse should more understanding when I get home from a hard day at work.) 2. How strongly do you feel this belief is true? (1-10 scale, 10 = strongest). 3. How do you feel when you believe this? (e.g. afraid, angry, abandoned, annoyed, anxious, confused, depressed, desperate, embarrassed, frustrated, helpless, impatient, hurt, nervous, iealous, etc.) 4. How do you act when you feel this way? (e.g. argue, blame, belittle, complain, cry, drink, eat, fight, escape, give up, gossip, interrupt, lose sleep, obsess, overwork, preach, pretend, shut down, smoke, yell, etc.) 5. Write the negation of your statement from step one. Try adding In reality at the beginning of your new statement and 'at this time' at the beginning or end. (Example: In reality, at this time, my spouse shouldn't be more understanding when I come home from work.) 6. Write below all the proof you can find that supports the new negation statement. You may want to write more than one negation statement. (Example: In reality, at this time, my spouse shouldn't be more understanding when I come home from work, given that I am often cross and stressed out and I quickly retreat to my office.) 7. How do you feel if/when you see the truth behind your negation statement(s)? (e.g.: calm, clear, compassionate, curious, enlightened, enthusiastic, excited, free, grateful, honest, humble, peaceful, happy, optimistic, supportive, tolerant, truthful, understanding, etc.) 8. What actions might come from this? (e.g. acceptance, apologize, communicate, delegate, exercise, explore, focus, follow through, forgive, give thanks, listen, make amends, network, open up, participate, prioritize, reach out, share, support, etc.) 9. Now read you original statement from step one again. How strongly do you feel this belief to be true now? (1-10 scale, 10 = strongest). © 2022 Carter Cast

#### Bentonville Example



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- 1. Is it really true? (What I'm currently thinking about the event.)
- 7. Are there things that contradict the way I'm thinking about the event?

- 2. Is there another way of examining and interpreting it?
- 8. Are there any positives coming from this situation am I not considering?

3. Are there any mitigating circumstances that I may not be considering?

9. What's the worst thing that could happen if my thoughts about the event are indeed true?

4. What experiences point to the contrary of my interpretation?

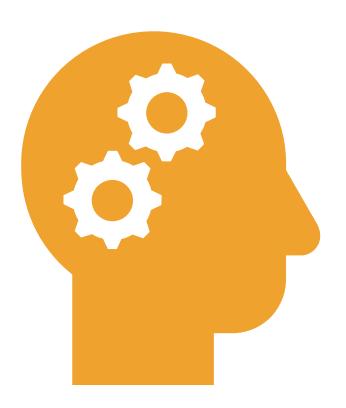
10. Am I blaming myself for something out of my control?

5. If I were better rested, would I be thinking this?

- 11. Am I sure of this (bad) thought or is it just one of many possibilities?
- 6. When I've felt this way before, what thoughts made me feel better?
- 12. If I told my thoughts to a close friend, what would they say?

## 12 CBT Inquiry Statements

# Meditation



#### Four Big Benefits of Meditating

- 1) Helps reduce stress and anxiety.
- 2) Increases ability to concentrate.
- 3) Can reduce blood pressure.
- 4) Helps rewire our brain.

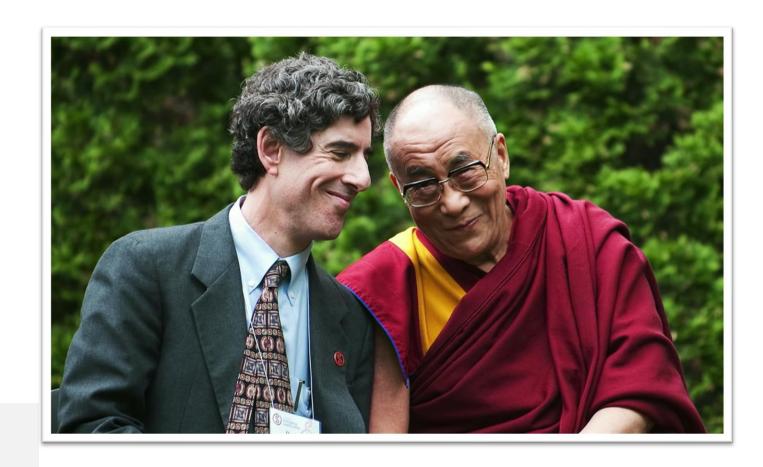




# **A Meditation Primer**

Here's an article too: https://www.nytimes.com/guides/well/how-to-meditate

# Richie Davidson's TED talk on the benefits of meditation



### **Meditation Tools**



#### The 7 Best Meditation Apps of 2022

Best Overall: Calm

Best Budget: Insight Timer

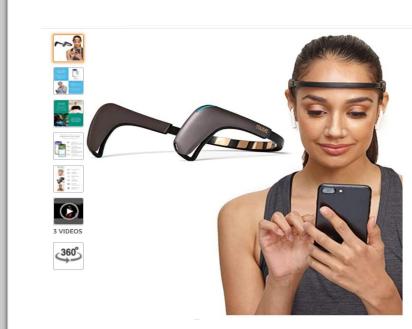
Best for Sleep: <u>Headspace</u>: <u>Meditation & Sleep</u>

Best for Beginners: Ten Percent Happier Meditation

Best Guided: Buddhify

**Best For Focus:** <u>Unplug</u>

Best Selection: Simple Habit



MUSE 2: The **Brain Sensing** Headband -Meditation Tracker Multi Sensor Headset Device -**Responsive Sound** Feedback for Brain Wave, Heart, Body & Breath Activity, Black/Gre

# If meditating seems hard you might try:

- Walking meditation: Go outside and walk slowly along the lake. Clear your mind. Note your legs and your breath as you walk. Soak in the sounds & smells without evaluating anything.
- Noontime break: Find a time, mid-day, to unplug for a short period of time. I put on headphones (play ambient music), turn off my lights, lock the door, sit with good posture and focus on my breath, nothing else, for 15 minutes.
- Brief body scan: You feel stressed. Your muscles are TIGHT.
   So conduct a body scan. Start with your facial muscles and move all the way down to your toes. Gently prod yourself: 'Relax my trapezius muscles let my shoulders fall.'
- Mindset check-ins: Are you ruminating, going through that doom loop over an event? Examine your thoughts: "Am I interpreting this situation properly? Are there other explanations I should consider?"